

Northgate Woods HOA Zoom Meeting July 23, 2020

Call to order 7:05

Common Area Sink Hole:

In the storm of 7/22/20 a couple tress came down in the common area. It was discussed later that they appear small enough, a small gathering of Board members could cut and remove them. Joe mentioned wanting the wood for firewood.

The sink hole is definitely in the common area. Will felt the opening requires compacted earth. A visit after the meeting concluded this is another project we could do ourselves. The opening seems to be about 3 feet long, a foot wide and less than 2 feet deep at the moment.

Common Area Clean up:

Will brought up that the last time the common area was cleaned up by a contractor it cost approximately \$4,000 and that the next clean up should include spraying for poison ivy.

Kaleem said he knew someone to ask for a quote.

Joe added the last quote we got was \$18,000.

Will suggested we take pictures of the sink hole and fallen tress and warn the community.

One Drive Folder:

Kaleem brought up that the Board could now store documents, pictures, etc., on a Microsoft OneDrive set up specifically for that purpose. He has created a folder and will make share permissions.

On Line Bill Pay:

Joe said most of the background work has been done for PayPal, credit cards and Square.

It was discussed whether to charge for online payments since we will be charged when someone pays that way. (Approx 2.9%) Later it was discussed that the charges will be a small enough percentage for those that pay that way, we should probably forego charging the homeowner for using a payment method we endorse.

Joe moved we adopt paying by PayPal and Square, Larry 2nd.

Elections:

Joe suggested that due to corona virus concerns the election delay should continue.

Will suggested we communicate this in the next newsletter.

Newsletter and Budget:

Joe requested that Mimi complete a budget which the Board can go over, vote on and add to the newsletter.

In the discussion that followed, Will and Mimi discussed how to proceed. Use a copy of last year's budget, actuals from this last fiscal year and a proposed budget.

We may need to place the proposed budget and changes online in an effort to get community response.

Kaleem suggested an online method but Denise mentioned there will likely be some owners who don't or won't use online methods...much the same as many do not even attend annual meetings.

Will requested of Mimi that the report from CSM, all receipts, etc are sent to our accountant for the two required audit-like reports we are required to do and get it done. The one report is very late due to the delay in getting a report from CSM. Plus, we need all this information to pay our taxes. Mimi said she did not get a report from CSM, only a check. Will volunteered to assist with the reports.

It was also proposed that we ask for homeowners' email addresses so we have them in our records.

New Payment Method Suggestion for Mimi:

Joe suggested getting a debit or credit card since writing checks can be problematic in paying some companies (godaddy was mentioned). Denise felt a debit card could be risky. Joe said he was unsure if we could obtain a credit card as a corporation...discussion followed. Kaleem suggested something like a prepaid Visa card. That way there's less liability. Kaleen also suggested using a wire transfer for companies like godaddy. There is a \$15 fee from our bank, if godaddy withdraws the money, no charge. (Last year a personal credit card was used to get the domain started) It was brought up we all us auto pay which is secure.

Will moves we do an auto renewal wire transfer for godaddy so we do not lose or domain. Kaleem 2nd. Passed.

Bruce Land's CD data

Joe mentioned Bruce Land's data has all been uploaded to the OneDrive in a folder so marked.

Will requested we adjourn and Denise 2nd.